

FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES – 10/8/25 -PAGE 1

MEMBERS PRESENT: Russ Braun, Perry Casper, Jim Chorney, Ken Huey, Rudy Pollino and Jerry Zimmerman. OTHERS PRESENT: Attorney Rick Brown, Dylan Cowell, HRG Engineering, Shane Buzard, Shawn Zimmerman, Treatment Plant Operators and Juli A. H. Schlimm, Authority Clerk.

VISITORS: Township Supervisor Matt Pontzer was present.

THE FIRST 2026 BUDGET SESSION – preliminary figures were reviewed. 2025 Budget figures were shared versus year-to-date income and expenditures through the third quarter of 9/30/25. An actual or estimated projection was done through the end of December 2025 based on each individual line item. A 2026 figure was shown either actual or estimated per line item. Each reviewed and discussed. A few were yet to be determined. There was discussion on obtaining additional pricing from our agent on our insurance package. Perry Casper and Rudy Pollino agreed on requesting new pricing and mentioned bidding out the services.

Chairman Jerry Zimmerman called an executive session at 5:30 p.m. that lasted until 6:15 p.m. Authority employees were asked to sit outside the session. Jerry announced upon reconvening that Shawn's hospitalization insurance was changing from a family plan to his coverage and his daughter. If his wife has coverage through her employer, the Authority will no longer cover her as of 1/1/2026. All Sewer Authority full-time employees will be compensated \$230 monthly as was previously established for not taking family plan coverage.

All Fox Township Sewer Authority employees will receive 2.5% increase in wages across the board beginning January of 2026.

Jerry informed Juli the Authority will offer her single coverage hospitalization as she currently has for 2026. In January 2027 she will have to go on Medicare. The Authority will pay for it as she chooses a Supplemental coverage. Juli said her full retirement benefits aren't until she is 67 years and 8 months. She is planning on working at least another 2.5+ years until reaching this point. Rudy Pollino said when your employer doesn't offer full hospitalization coverage you may participate in Medicare B with a supplement. Juli said she has Medicare part A. She wasn't planning on taking Medicare part B until she retired. It was explained that this can be done. Medicare is totally separate from collecting Social Security benefits when retired.

Those attending pledged to the flag.

The Minutes of 9/10/25 were approved as written and emailed to members on 9/19/25, as moved by Russ Braun, seconded by Perry Casper, motion carried.

Dylan Cowell of HRG Engineering presented the Engineering Report for this evening. The 2024 LSA Grant Application for the Township Pump Station was submitted on 11/26/2024. A decision is anticipated this month. A match component is not required.

The Pontzer Pump Station had nothing new to report. Fox Township Sewer Authority received a CFA Water and Sewer Grant in the amount of \$484,500 for this project.

FOX TOWNSHIP SEWER AUTHORITY MINUTES OF 10/8/25 – PAGE 2

2025 LSA Grant Applications – After researching different items requiring attention at the plant it was agreed upon that it would be most beneficial to submit this grant for a clarifier upgrade. They have been coordinating with the manufacturer to set a date to meet at the plant to pursue cost information. It was projected to be an estimated \$250,000 to \$300,000. Applications are due by 11/30/25. A motion was made by Rudy Pollino, seconded by Russ Braun to spend \$3,000 for HRG to do this submittal, motion carried.

DISCHARGE MONITORING REPORT – The September 2025 DMR was presented for review. There were 11.57 tons of sludge hauled for September.

BILLS TO BE APPROVED FOR PAYMENT with Check #5190 to Check #5223 in the amount of \$64,334.40 (with \$61 reimbursable) was paid for October 2025, as moved by Russ Braun, seconded by Perry Casper, motion carried. Shawn mentioned that an \$8,100 proposal had been received from Elco Electrical on a new transfer switch for Homestead Pump Station generator. This has been ordered. They are manually operating it at the current time since July.

THE ANNUAL AVAILABLE OPERATORS REPORT was submitted to DEP as required on 7/9/25 with the \$100 fee. We received an email from DEP on 10/6/25 stating that it was unpaid. A copy of the cashed check was provided to them showing that the report was submitted and our check had been transacted. DEP responded that their records have been updated. Juli wanted it to be a matter of record.

OVERTIME HOURS for the month were presented for review.

BILLS IN ARREARS: There was no report this month as the due date of this billing cycle is 10/9/25. Seventeen (17) delinquent letters were sent out on 9/16/25. Three (3) postings were done from the prior billing cycle. All were paid.

WALMART PUMP STATION INSPECTION REPORT was received dated 9/2/25. Members were copied with the service report.

NEXT MEETING DATE: NOVEMBER 12, 2025, Budget Meeting @ 5:00 p.m., immediately followed by the monthly meeting.

ADJOURNMENT – As there was no further business to be discussed the meeting adjourned at 6:27 p.m., moved by Rudy Pollino, seconded by Jim Chorney, motion carried.