

**FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES
FEBRUARY 9, 2022 – PAGE 1**

MEMBERS PRESENT: Russ Braun, Perry Casper, Michael Kamandulis , Pat Minard, Rudy Pollino and Jerry Zimmerman.

OTHERS PRESENT: Shawn Zimmerman, Shane Buzard, Operators, Tom Holleran of HRG Engineering and Juli A. H. Schlimm, Authority Clerk.

VISITORS: Chris Kline and Dan Meyer, Chicken Hill Distillery.

The meeting was called to Order at 6:00pm by Chairman Jerry Zimmerman with the Pledge of Allegiance. The visitors were addressed first. Chris Kline said the sewer line only comes up Green Road to the edge of M.J.'s parking lot on Kersey Tool and Die side. Chris described the store owner brought the main out of the restaurant the whole way around the back of the building, down along Greens Road then tied into the main line. It is a six-inch (6") line. This was done by Ray Pollino in 1997. Jerry asked where they intend to place their new building? Chris said it will be located directly behind the store. Chris asked if they could take a six-inch (6") line and tie into their existing six-inch (6") line? Tom Holleran of HRG addressed the question. Tom stated they typically don't permit combined laterals. Tom said conventionally FTSA would expect them to run the main line extension to the other end of their property for accessibility if someone else wants to develop property beyond them. Tom said it is approximately one hundred feet (100') to get to their property. Tom said they have a seventy-five foot (75') subdivided parcel there. A terminal clean out would also be required. Their lateral would come off perpendicular to their new building and connect to the newly extended eight-inch (8") main line that comes up the road. If someone else connects to this later, they could get reimbursed as developers. The Authority could also accept dedication of this with the appropriate inspection and easements. It depends on which way they want to go. The Industrial Park is served by its own line. Tom also mentioned that the eight-inch (8") stub is shown on the sewer line drawings. Chris Kline said they would like to tie into the bottom forty-five (45) then a straight shot from there. Their water is recycled. Dan Meyer said they have a four thousand (4000) gallon storage tank. They are reusing the water and don't have much use. Dan shared a drawing with the members. There was discussion that if in the future there were a change of ownership then it would create a problem if there weren't a separate lateral. Authority members indicated if the extension were run in the road right-of-way the developers wouldn't have to secure any private easements. Dan Meyer told Tom and others their proposed building sets back eighty feet (80') from the road. Dan said they plan to go straight out to the road with a forty-five (45) then follow down the road. Russ asked what will go into our line? Dan said the bathrooms. Tom also mentioned the floor drains. This is in case there is any product on the floor. Tom also mentioned he and Shawn discussed the installation of a sampling manhole. Tom said not force them to test. It is important to have the availability to do so. Rudy suggested extending the eight-inch (8") line. Jerry mentioned FTSA should extend our line to the upper corner of the property line. This would create a straight connection for them. Russ asked Chris to supply a quote. This would be approximately one hundred fifty feet (150').

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CHICKEN HILL DISTILLERY CONTINUED -

There is no profile on the line per Tom. Dan Meyer said the manhole is approximately six-foot (6') deep. Tom suggested keeping it to minimum slope with the eight-inch (8") line. The reasoning is that it assures future extensions up the hill. They discussed a catch basin near the building. Russ Braun moved that Fox Township Sewer Authority extend the eight-inch (8") main line one hundred fifty feet (150') up Green Road, John (Pat) Minard seconded the motion, which carried. Chris asked if there is a tap on fee for the new building lateral? Members said yes three thousand two hundred (\$3,200) plus seventy-five-dollar (\$75) inspection.

THE MEETING MINUTES of January 12, 2022 were approved as were written and distributed, as moved by Russ Braun, seconded by Rudy Pollino, motion carried.

TOM HOLLERAN OF HRG presented a verbal report for this evening. He couldn't get the electronics to work between State College and here. The "draft" annual **CHAPTER 94** is underway.

GIS – A new flash drive was provided to be downloaded on our computers.

FIRST CHANCE – was discussed in an hour telephone conversation between Tom and Solicitor Devittorio.

There was nothing further received on the **WOELFEL SEWER LINE**.

AUTUMN COURT is still in the review process.

PERRY CASPER – Jerry introduced Perry as our newest Authority Board member.

WHITE OAK TEST RESULTS were received and reviewed. **DEP'S DECEMBER 21 DISCHARGE MONITORING REPORT** for December was presented for review. Eight point nine one (8.91) ton of sludge was hauled for January.

PLANT MONTHLY REPORT – Shawn Zimmerman reported rebuilding the **Pontzer Lift Station**. They installed a new impeller, a vacuum pump, seals and a check valve. They also had it pumped out by Buerk's because of giant hair balls. Shawn elaborated that everything from all other lift stations flows into this one. They also had lots of snow removal this month.

FIRST CHANCE GREASE TRAP pictures were shared with the board. The pictures are before and after cleaning. The pictures will be shared and discussed with Solicitor Devittorio tomorrow. A "draft" complaint will be available by 2/16/22 from Jim for the Authority to review. Juli will provide it to everyone upon receipt. The operators explained how severe the situation is. These pictures are colored enlargements. The employees did discuss things with the solicitor in a 2/4/22 conference call.

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BILLS TO BE APPROVED FOR PAYMENT AND PAID WITH CHECK # 3724 TO CHECK #3758 for the month of January include payrolls, quarterly taxes, insurance, monthly PennVest loan, repairs & maintenance, equipment, supplies, testing, utilities and chemicals, in the amount of \$70,570.29. Motion as moved by Rudy Pollino, seconded by John (Pat) Minard, motion carried.

INTEGRITY ENERGY – There was nothing further. Our current price is: .5680/kwh and runs through May of 2023.

THE ZACH HANDWERGER Agreement was created by Solicitor Devittorio as requested. A copy was forwarded to members on 1/21/22 for their review. A copy of the agreement was given to Mr. Handwerger along with an invoice for the solicitor's services. This garage will be for his own residential use only. Juli also copied Perry today. The cost of the preparation of the agreement will be invoiced to Mr. Handwerger. It was based on a case-by-case situation. Russ Braun moved to approve this agreement, seconded by Mike Kamandulis, motion carried.

GREG AND JENNIFER BAUER on Chicken Hill have requested their line be taken over as installed. It was installed to FTSA's specs. Ryan Vollmer did the installation. Juli said she can check but she thinks that the solicitor was copied with the maps and information at the time of the project. Tom Holleran asked if the easements have been recorded? Juli said this can be checked. Tom said he reviewed design drawings he did now see "as built" prints. Jerry asked for a motion to take over the Greg and Jennifer Bauer line, it was moved by Rudy Pollino, seconded by John (Pat) Minard, motion carried. The solicitor will be contacted on this.

RESOLUTION 2022-2-1 was discussed. This will be an addition to our Rules and Regs. This will cover costs associated with repairs, maintenance and operations of our facilities. These costs will include labor of the Authority operators. These charges may be collected by owner or liens. This will be part of the Rules and Regulations from this date forward. It was agreed upon and moved for adoption, by Russ Braun, seconded by John (Pat) Minard, motion carried.

PATTY GREENE has asked that a bad check fee of fifty dollars (\$50) be waived since it was caused by her new checks incorrectly being printed for her bank account number. It was no fault of hers that this happened. Members agreed to do so. The twelve-dollar (\$12) bank fee the bank charged FTSA remains. It was moved by John (Pat) Minard, seconded by Rudy Pollino, to do so, motion carried.

PA RURAL WATER CONFERENCE is scheduled for March 21 – 24, 2022 in State College, PA. Shane is scheduled to attend. **WWETT PUMPER SHOW** – Shawn is requesting permission to attend this event in Indianapolis from February 21 to the 24th. His room and traveling costs are free as he would be attending with John and Shawn Buerk's. Shawn is asking that his fifty-dollar (\$50) registration and time and meals be paid for since it is wastewater related. Rudy Pollino moved to do so, John (Pat) Minard seconded the motion, which carried. Jerry Zimmerman abstained.

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LIHWAP PROGRAM – An email was received from this program for low-income qualifying households. There is paperwork to be filed by FTSA if the Authority wishes to participate. Members agreed to do so.

OVERTIME HOURS were presented for the past month.

SOLICITOR DEVITTORIO'S DECEMBER FEE STATEMENT: shows a credit balance of -\$1,539.92 going into January. The solicitor is working with Key Settlements in Dubois on lien satisfactions for property @ 121 Dagus Mines Road, Kersey. The expected amount is around one thousand six hundred dollars (\$1,600).

BILLS-IN-ARREARS: Not available this month. Bills only fell due today. Twenty-eight (28) delinquency letters were sent to customers on 1/28/22. Twelve (12) properties are to be posted.

OTHER ITEMS OF DISCUSSION was the **COVID POLICY** the Township recently adopted. A copy was in each members meeting packet for review. It is based upon the State and CDC (Centers for Disease Control) recommended guidelines. It requires testing five (5) days after exposure. and full-time employee will be paid up to five (5) days at straight time for regular working days, not weekends. Any additional time off will be vacation or disability insurance. After discussion, it was moved by John (Pat) Minard to adopt this policy, seconded by Rudy Pollino, motion carried.

THE NEXT MEETING DATE: WEDNESDAY, MARCH 9, 2022 @ 6:00 p.m.

ADJOURNMENT – The meeting adjourned as there was no other business @ 6:57 p.m., as moved by Mike Kamandulis, seconded by Rudy Pollino, motion carried.