

FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES – SEPTEMBER 14, 2022 – PAGE 1

MEMBERS PRESENT: Russ Braun, Perry Casper, Ken Huey, Mike Kamandulis, Pat Minard, Rudy Pollino and Jerry Zimmerman. **OTHERS PRESENT:** Shawn Zimmerman, Shane Buzard, Operators, Solicitor Jim Devittorio and Juli A. H. Schlimm, Authority Clerk.

PLEDGE – The meeting was called to order by Chairman Jerry Zimmerman @ 6:00 p.m., followed by the Pledge to the Flag.

VISITORS: Attorney Rick Brown was invited to attend tonight’s meeting as a recommended replacement by Solicitor Devittorio, who is retiring at the end of 2022. The only outstanding business we have is with First Chance Restaurant.

MEETING MINUTES of August 10, 2022, were approved as written and distributed, moved by John (Pat) Minard, seconded by Rudy Pollino, motion carried.

HRG Representative, Tom Holleran was absent tonight due to having surgery.

FIRST CHANCE GREASE TRAP – Member Russ Braun gave Attorney Rick Brown a summary of the situation we are currently dealing with. Solicitor Devittorio recently wrote an agreement to be entered into between First Chance and Fox Township Sewer Authority. The agreement was sent to them on 8/18/22. Nothing further has happened to date. Attorney Brown offered to contact them. Solicitor Devittorio also commented on the First Chance situation. Our board has been very patient and lenient. The board wants to be supportive of the business but also want the issues to be addressed.

WHITE OAK TEST RESULTS were received and reviewed. **JULY AND AUGUST 2022 DISCHARGE MONITORING REPORTS** was presented for review. Twelve point sixty two (12.62) tons of sludge were hauled for August 2022.

OPERATOR’S MONTHLY REPORT – Was given as reported by Shawn. He informed members of a lightning strike on 8/22/22 causing damage to the **DIGESTER**. A claim has been filed. PM Supply is doing the repair. Only part of the repair will be under the insurance claim as there were other problems as well. We must wait for Elco Electric’s quote to finish the claim.

The **CHLORINE CHLORAVAC** stopped running. The spare we had also went bad and was obsolete anyway. Shawn told members a new replacement was ordered which will cost around ten thousand dollars (\$10,000). It is ten (10) weeks for delivery. The other chlorinator needs replacing also in 2023.

BILLS TO BE APPROVED FOR PAYMENT AND PAID WITH CHECK #3977 to #4019 in the amount of: Sixty-Two Thousand, Two Hundred Seventy-Five Dollars and sixty-one cents (\$62,275.61) for the month of September 2022, Rudy Pollino moved to approve the bills as presented, seconded by Mike Kamandulis, motion carried.

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MELILLO LAUNDROMAT – The new business has been inspected and is opening soon. The existing grit chamber that had previously been there was cleaned out and is being used as a grit chamber.

There was nothing new on the **Radkowski, Pontzer or Vollmer (Autumn Court) Projects**.

GREASE TRAP LETTERS were sent to businesses on the system that it applies to. We have received some responses to date. This was routinely done in the past.

OVERTIME HOURS for the past month was presented for review along with payroll time sheets.

AUGUST 2022 FEE STATEMENT from Solicitor Devittorio was received. One thousand one hundred eighty dollars and forty cents (\$1,180.40) is currently due and will be paid with the bills approved tonight. One thousand two hundred and ninety-six dollars (\$1,296) in legal fees was incurred this month due to the Last Chance situation.

DELINQUENCY LETTERS: Twenty-seven delinquency letters were written on 7/20/22. Posting and shut off action will be taken on five (5) unpaid accounts. Account #6211 shut off action was taken. The water remains off. The balance remains unpaid and will continue to collect penalty.

BILLS-IN-ARREARS REPORT fell due on 9/8/22. Eight (8) delinquency letters were written to accounts on 8/18/22. All paid except for Account #4150 who was shut off today.

***LIENS** – Solicitor Devittorio commented that years ago prior to water shut off action being taken the board filed liens against properties. It still is done occasionally but the shut off action is far more effective. He did mention to make certain there are no outstanding liens that need **renewing**. Liens are good for a twenty (20) year period, **before an extension is required**.

THE ARTICLES OF INCORPORATION for the Authority per Solicitor Devittorio were renewed recently for a fifty (50) year term.

SELECTIVE INSURANCE DIVIDEND CHECK was received for 2019 in the amount of one hundred sixty-four dollars and eighty-four cents (\$164.84). A letter was also received from St. Marys Insurance Agency Re: the dividend check receipt.

NEXT MEETING DATE: WEDNESDAY, OCTOBER 12, 2022 @ 5:00 p.m. , for a preliminary Budget 23 meeting and **6:00 p.m.** for our regular monthly meeting. Jerry commented he would like to stay as close to the 2022 Budget figures as possible. Jerry invited Attorney Brown to next month's meetings. Juli mentioned she has a granddaughter who is due to arrive around the time of our next meeting. She will have all meeting contents prepared in case she is unable to attend.

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INVITE - Jerry invited Solicitor Devittorio to plan on attending our December 14, 2022 meeting. Jerry thought it was a good idea to have both Solicitor Devittorio and Attorney Rick Brown attend.

RECORDS – Solicitor Devittorio also mentioned he has nine (9) banker boxes of our records through the years. They can be scheduled to be picked up if we would like to keep. Juli would like to go through them and selectively keep some of it. Some information may be duplicated. Jerry thought whatever can be thrown out should be due to limited storage.

TAP ON FEES – Solicitor Devittorio mentioned in the future if the Tap Fees were to be re-evaluated it should be done by the engineer's calculations at an open meeting. This had been previously discussed. Members touched on the cost of the engineering study verses the limited taps we now get annually. **PAST RATE INCREASES** were also a matter of discussion. Members commented not being able to service some of the unserved areas in the Township financially hinders us.

ADJOURNMENT – The meeting adjourned as there was no other business @ 6:48 p.m., as moved by Rudy Pollino, seconded by John (Pat) Minard, motion carried.