

FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES – AUGUST 10, 2022 – PAGE 1

MEMBERS PRESENT: Perry Casper, Ken Huey, Michael Kamandulis , Pat Minard, and Jerry Zimmerman. **OTHERS PRESENT:** Shawn Zimmerman, Shane Buzard, Operators, Tom Holleran of HRG Engineering and Juli A. H. Schlimm, Authority Clerk.

PLEDGE – The meeting was called to Order by Chairman Jerry Zimmerman @ 6:00 p.m., followed by the Pledge to the Flag.

VISITORS: Tyrel Woelfel, Universal Machine Rebuilders.

WOELFEL PROJECT was discussed as the next item of business. Tye Woelfel was recognized concerning the proposed agreement between Universal Machine Rebuilders and Fox Township Sewer Authority. Tye asked members if the agreement could be signed and executed requesting that it not be a matter of record attached to their property deed. The agreement was created because of the differences in their lateral installation not being to Authority's specifications. Tye's concerns were that they currently have a clean property title and would like it to remain as such. The agreement can be signed and notarized making it legally binding but requesting to just be kept on file in the Authority office. The pipe used for their lateral installation was: four-inch (4") Schedule 40 doesn't have the push on joint with the rubber ring gasket SDR 35 does preventing leaking. If infiltration is detected in their lateral, they will be responsible to correct it. Their lateral does connect to six-inch (6") gasketed SDR 35. Tye said he understands if there are any issues with the lateral, he is responsible for it. Tye also said the Schedule 40 was more expensive than what was specified but he wanted heavier pipe with the traffic, etc. Ken Huey moved to do so, seconded by John (Pat) Minard, motion carried. The agreement will be signed and notarized by Kathy Dowie.

MEETING MINUTES of June 8, 2022, were approved as written and distributed, moved by Mike Kamandulis, seconded by Perry Casper, motion carried.

TOM HOLLERAN OF HRG presented an Engineering Report for this evening. **First Chance Grease Trap** draft agreement was reviewed as provided by Solicitor Devittorio. HRG also reviewed the **Woelfel** draft. There has been no activity on the **Autumn Court** or **Pontzer Subdivisions**.

The Board further discussed the **First Chance Grease Trap**.

There was discussion on other grease traps in our system and when they are cleaned and pumped. Shawn said there are a few other businesses with grease traps but we haven't had problems, with the others. Shawn named a few that routinely have them cleaned out. Reminders will be sent to all businesses that have one.

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Per Shane, there are only three (3) connections that go into the manhole we are having concerns with. Two (2) of the connections are owned by Ray Krise. Two are residences, the other is the First Chance Restaurant.

Jerry called for a motion to moved forward with the Solicitor's agreement written for the **FIRST CHANCE** situation. John (Pat) Minard moved to do so, Mike Kamandulis seconded the motion. The legal costs and recording fees will be passed onto owner, Ray Krise. Members agreed this be included as all the cleaning costs have not been billed for, thus far.

WHITE OAK TEST RESULTS were received and reviewed. **DEP's MAY 2022 DISCHARGE MONITORING REPORT** was presented for review. Twelve point twenty-one (12.21) tons of sludge were hauled for June and July 2022.

OPERATOR'S MONTHLY REPORT – Shawn reported the **Belt Press** went down and repaired. There was a water line break at the plant, fixed and repaired. The **Fairview and Robin Road** pumps were repaired. This was a budgeted item from last year. Robin was previously rebuilt around 2005.

Employee, **SHANE BUZARD** successfully passed his Wastewater Operator's Exam. Per previous discussion his hourly rate will change for the next payroll. His hourly rate will be a dollar less than the lead operator's rate.

BILLS TO BE APPROVED FOR PAYMENT AND PAID WITH CHECK #3904 TO #3977 in the amount of: One Hundred Eleven Thousand, Six Hundred Eighty-One Dollars and twenty-seven cents (\$111,681.27) for the months of July and August 2022, John (Pat) Minard moved to approve the bills as presented, seconded by Perry Casper, motion carried.

ACCOUNT #4020 – was discussed. The customer was asking for the late penalty to be credited. There was an allegation made by the customer that there is something wrong with our payment drop box. She insisted the payment was made and not credited, not once but four (4) times. Juli researched their account and payment history. The account did pay late on four (4) occasions and charged penalty. The payment drop box is checked routinely numerous times daily. We have not had any issues with the payment box. Each payment when received is marked with the payment date. There was no consideration given to waive their penalty.

OVERTIME HOURS for the past two (2) months were presented for review along with payroll time sheets.

JUNE AND JULY 2022 FEE STATEMENTS from Solicitor Devittorio were received and reviewed.

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NOBEL ENVIRONMENTAL'S letter of 6/1/22 RE: Re-testing and Re-sampling requirements was Received and responded to. No extra testing was required this year. It will be budgeted for next year.

DELINQUENCY LETTERS: Twenty-seven delinquency letters were written on 7/20/22. Posting and shut off action will be taken on all unpaid accounts.

BILLS-IN-ARREARS REPORT fell due on 8/8/22. Four (4) postings were done for water shut off on delinquent accounts on 7/21/22.

NEXT MEETING DATE: WEDNESDAY, SEPTEMBER 14, 2022 @ 5:30 p.m. to meet with Solicitor Devittorio and Attorney Rick Brown. At **6:00 p.m.** the regular monthly meeting will follow.

CONSTELLATION ENERGY email of 6/15/22 was received outlining our contract details. The start date is 05/2023. The rate will be 0.0797 for a term of forty-eight (48) months.

HRG 60th ANNIVERSARY & OPEN HOUSE to be held Wed., 8/17/22 @ 11:00 a.m. to 2:00 p.m.

Tom Holleran of HRG Engineering has offered to sponsor the cost of our Budget Meeting refreshments in October. The Board is very appreciative of this.

ADJOURNMENT – The meeting adjourned as there was no other business @ 6:28 p.m., as moved by Mike Kamandulis, seconded by John (Pat) Minard, motion carried.