

**FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES  
MARCH 9, 2022 – PAGE 1**

**MEMBERS PRESENT:** Russ Braun, Perry Casper, Ken Huey, Michael Kamandulis , Pat Minard, Jerry Zimmerman.

**OTHERS PRESENT:** James Devittorio, Solicitor, Shawn Zimmerman, Shane Buzard, Operators, Tom Holleran of HRG Engineering and Juli A. H. Schlimm, Authority Clerk.

**VISITORS:** There were no visitors.

The meeting was called to Order at 6:00pm by Chairman Jerry Zimmerman with the Pledge of Allegiance.

**AN EXECUTIVE SESSION** was held for an hour from 6:00 to 7:00 p.m., with the purpose of discussing possible litigation with our solicitor.

**THE MEETING MINUTES of February 9, 2022** were approved as were written and distributed, as moved by John (Pat) Minard, seconded by Russ Braun, motion carried.

**TOM HOLLERAN OF HRG** presented an Engineering report for this evening. A draft of the **Chapter 94 Report** will be forwarded via email for the chairman's signature. HRG continues to review the **Autumn Court** design submittal.

There was nothing further on the Woelfel Project.

A capacity letter dated 2/28/22 was submitted to Curry and Associates for the **PONTZER EXTENSION PROJECT**.

**WHITE OAK TEST RESULTS** were received and reviewed. **DEP'S JANUARY 22 DISCHARGE MONITORING REPORT** was presented for review. No sludge was hauled for February.

**PLANT MONTHLY REPORT** – Shawn Zimmerman gave a report of their activities this month. The Skid Steer was delivered on 2/25/22.

**BILLS TO BE APPROVED FOR PAYMENT AND PAID WITH CHECK #3759 to #3789** for the month of February include payrolls, quarterly taxes, insurance, monthly PennVest loan, repairs & maintenance, equipment, supplies, testing, utilities and chemicals, in the amount of \$112,984.83, of which sixty-seven (\$67) was reimbursable. Motion as moved by Russ Braun, seconded by Mike Kamandulis, motion carried. Check numbers #3759 to #3761 were replacements for the pension distribution checks previously approved in January. They were originally made payable to Prudential but was changed to Pruco.

**FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES  
MARCH 9, 2022 – PAGE 2**

**THE ZACHACY HANDWERGER AGREEMENT** – was received today for signatures and will be recorded.

**GREG AND JENNIFER BAUER** of Chicken Hill have requested a quote for professional services on the proposed line take over. A surveyed as built plan would be required from Curry and Associates. A quote has been requested from both the solicitor and HRG.

**LIHWAP PROGRAM** – Customer accounts #1956, 2537 and 4800 have applied for assistance.

**OVERTIME HOURS** were presented for the past month.

**SOLICITOR DEVITTORIO'S JANUARY FEE STATEMENT:** a credit balance remains going into February. Lien satisfactions for property @ 121 Dagus Mines Road, Kersey were received in the amount of one thousand seven hundred sixty-six dollars and twenty-four cents (\$1,766.24).

**BILLS-IN-ARREARS:** Not available this month. Bills only fall due on 3/11/22. Eighteen (18) delinquency letters were sent to customers on 2/21/22. Ten (10) unpaid properties will be posted.

A motion was made by Russ Braun, seconded by John (Pat) Minard to file lien action against accounts #2190, 2191 and 2192 @ 330 Main Street, Kersey, PA. The total owed on all three (3) accounts at this time is two thousand two hundred seventy-eight dollars and ninety-seven cents (\$2,278.97).

**THE NEXT MEETING DATE: WEDNESDAY, APRIL 13, 2022 @ 6:00 p.m.**

**ADJOURNMENT** – The meeting adjourned as there was no other business @ 7:17 p.m., as moved by John (Pat) Minard, seconded by Russ Braun, motion carried.