

**FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES  
JANUARY 12, 2022 – PAGE 1**

**MEMBERS PRESENT:** Jerry Zimmerman, Russ Braun, Ken Huey, Michael Kamandulis and Pat Minard.

**OTHERS PRESENT:** Shawn Zimmerman, Shane Buzard, Operators, Tom Holleran of HRG Engineering and Juli A. H. Schlimm, Authority Clerk.

**VISITORS:** Fox Township resident, interested in serving on the Authority.

The meeting was called to Order at 6:00pm by Chairman Jerry Zimmerman with the Pledge of Allegiance. A moment of silence was held honoring member Carole Harshbarger, who recently passed away. The January Organizational segment of the meeting was held first.

John (Pat) Minard moved that Jerry Zimmerman, remain as Authority Chairman, seconded by Mike Kamandulis. Motion carried.

Ken Huey moved the Russ Braun remain as Vice-Chairman, seconded by John (Pat) Minard, motion carried.

Mike Kamandulis moved that Rudy Pollino remain as Treasurer, Russ seconded the motion, which carried.

Mike Kamandulis moved John (Pat) Minard replace Carole Harshbarger as Secretary, Russ seconded the motion, which carried.

A motion was made by John (Pat) Minard and seconded by Russ Braun to Re-appoint HRG Engineering for 2022, motion carried.

A motion was made by Russ Braun and seconded by Ken Huey to reappoint Jim Devittorio as our solicitor for 2022, motion carried.

Authority meetings are set for the second Wednesday of each month @ 6:00 p.m. at the Fox Township Municipal Building.

Employee Holidays remain the same as prior years documented in our Personnel Policy.

Employee overtime hours is anything over forty (40) hours earned weekly.

Wages: Employee wages increased by sixty cents (.60) hourly across the board per the 2022 Budget.

Vacation: Remained the same as the prior years outlined in our Personnel Policy.

Juli Schlimm remains the Open Records person as moved by John (Pat) Minard, seconded by Mike Kamandulis, motion carried.

CNB remains our bank depository for 2022, as moved by Ken Huey, seconded by Russ Braun, motion carried.

**THE MEETING MINUTES of December 8, 2021** were approved as written by member Russ Braun and were previously distributed, as moved by Michael Kamandulis, seconded by John (Pat) Minard, motion carried.

**TOM HOLLERAN OF HRG PRESENTED HIS ENGINEERING REPORT FOR TONIGHT –**

Tom mentioned the **2021 Chapter 94 Wasteload Management Report** has been scheduled with Staff engineers a teleconference will be held with the operators.

There was no additional information on the **First Chance Grease Trap** this month.

There was nothing further received on the **Woelfel Sanitary Sewer line**.

The **Pontzer Subdivision** preliminary design on their Component 3M submitted by the Developer's engineer, was reviewed with comments provided to Juli. A return email was sent to Curry and Associates. We are still waiting for a response. We've heard nothing back to date.

Tom discussed **Autumn Court Subdivision**. Tom is working with Endeavor Engineering on the review and design of their low-pressure system. Additional information has been requested from their manufacturer's representative. HRG's concern and discussion with the manufacturer's rep and developer will be the systems ability to perform without excessive O & M (flushing) during the build out period. However long the build out takes. There was discussion on if the line is sized appropriately for the number of pumps that are pumping through it. Too many pumps on too small of a line will create too much pressure on the pumps. It will wear the pumps out quicker. E-1 is doing the design but this is a concern being mindful of the REBCO design.

**WHITE OAK TEST RESULTS** were received and reviewed. **DEP'S NOVEMBER DISCHARGE MONITORING REPORT** for November was presented for review.

**PLANT MONTHLY REPORT** – Shawn Zimmerman reported mentioning the manhole risers. They are also ordering items approved within the 2022 Budget as was previously discussed.

**THE FIRST CHANCE INN GREASE TRAP** was again discussed. The current situation at the lift station requires it be cleaned out every two (2) months. A motion was made by Russ Braun, seconded by Ken Huey to approve Solicitor Devittorio do whatever is necessary to gain compliance in this situation.

**BILLS TO BE APPROVED FOR PAYMENT AND PAID WITH CHECK # 3688 TO CHECK #3723** for the month of December include payrolls, quarterly taxes, insurance, monthly PennVest loan, repairs & maintenance, equipment, supplies, testing, utilities and chemicals, in the amount of \$76,098.21. Motion as moved by Russ Braun, seconded by John (Pat) Minard, motion carried.

**INTEGRITY ENERGY** renewal was again discussed. The price on the new contract renewal information is listed as \$.06190/per kwh. Our current price is: .5680/kwh and runs through May of 2023. The board has chosen not to act at this time.

**CALLIARI AND MEHOLICK AUDITORS** sent correspondence dated 11/5/21 with the completed 2021 Audit Report. Copies were made available to members.

The **ZACH HANDWERGER** agreement is being prepared by the solicitor per our request.

**PA RURAL WATER CONFERENCE** will be held March 21-24, 2022 in State College. Employee Shane Buzard will be attending. Russ Braun approved Shane's attendance and any other employee, or Authority member to do so, seconded by John (Pat) Minard, motion carried.

**OVERTIME HOURS** were presented for the past month.

**SOLICITOR DEVITTORIO'S DECEMBER FEE STATEMENT:** shows a credit balance of -\$1,539.92 going into January. The solicitor is working with Key Settlements in Dubois on lien satisfactions for property @ 121 Dagus Mines Road, Kersey.

**BILLS-IN-ARREARS:** Not available this month.

**OTHER ITEMS OF DISCUSSION** were that there will be no roll offs for the winter. The Skid Steer has been ordered and is expected to be received three to four (3-4) months out.

**THE NEXT MEETING DATE: WEDNESDAY, FEBRUARY 9, 2022 @ 6:00 p.m.**

**ADJOURNMENT** – The meeting adjourned as there was no other business @ 6:27 p.m., as moved by Mike Kamandulis, seconded by Ken Huey, motion carried.