

FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES
MARCH 11, 2026 – PAGE 1

MEMBERS PRESENT: Russ Braun, Perry Casper, Ken Huey, John (Pat) Minard, Rudy Pollino and Jerry Zimmerman. OTHERS PRESENT: Shawn Zimmerman, Plant Operator and Juli A. H. Schlimm, Authority Clerk. Dylan Cowell of HRG Engineering called into the meeting.

MINUTES of 02/11/26 meeting were approved as written and previously emailed to members as moved by John (Pat) Minard, seconded by Perry Casper, motion carried.

HRG's ENGINEERING REPORT as presented by Dylan Cowell of HRG Engineering was as follows:

PONTZER PUMP STATION PROJECT – There were no contractor pay applications submitted this month.

There have been submittal delays from the general contractor and both the pump station supplier. It is anticipated that the construction will continue beyond the Substantial Completion date set forth in the contract. Currently, there are no issues related to the grant funding are anticipated. The grant deadline is September 30, 2026. The fencing and the generator pad work are commencing. They're getting ready for the pump station is delivered.

THE 2025 LSA GRANT APPLICATION FOR THE CLARIFIER PROJECT was submitted in November 2025. No Grant awards are expected for several months.

CHAPTER 94 REPORT for 2025 is due by 3/31/26. Dylan has been working with the employees on the information needed on this annual submittal to the state. Rudy Pollino made the motion to conditionally approve, seconded by Russ Braun, motion carried. It will be finalized with Jerry Zimmerman signing as chairman.

The February 2026 DISCHARGE MONITORING REPORTS were provided for review. There was no sludge disposed of.

BILLS TO BE APPROVED FOR PAYMENT with Check #5348 to Check #5371 in the amount of \$47,764.95, with \$309.66 being reimbursable for March 2026, as moved by John (Pat) Minard, seconded by Ken Huey, motion carried.

UNFINISHED BUSINESS:

Nothing further on the 2025 Audit. The work is to begin sometime this spring.

NEW BUSINESS:

Shawn informed members that the Irishtown generator was the original from the treatment plant. He would like to see the replacement of it be a priority. Jerry said to discuss it at budget time. Look for an emergency preparedness grant. It was discussed to get a price estimate from an electrician.

OVERTIME HOURS were presented for the past month.

THE BILLS IN ARREARS REPORT due date fell due today. No report was presented. Thirteen (13) delinquent letters were written to past due accounts on 2/20/26. Eight (8) and one (1) partial were paid of thirteen (13). Nine (9) postings were done on 2/23/26. Five (5) remain unpaid.

OTHER BUSINESS:

THE PA RURAL WATER CONFERENCE is scheduled for March 23rd through the March 26, 2026, in St. College, PA. Full conference cost is \$425.00 plus hotel. Shawn is planning to attend this year. The conference schedule was emailed to members if anyone is interested.

THE NEXT MEETING DATE IS: **WEDNESDAY, APRIL 8, 2026 @ 6:00 P.M.**

ADJOURNMENT: As there was no other business to be discussed the meeting adjourned @ 6:12 p.m., as moved by Rudy Pollino, seconded by Russ Braun, motion carried.