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MEMBERS PRESENT: Russ Braun, Perry Casper, Jim Chorney, Ken Huey, John (Pat) Minard and Jerry Zimmerman. OTHERS PRESENT: Dylan Cowell, HRG Engineering, Shawn Zimmerman, Treatment Plant Operators and Juli A. H. Schlimm, Authority Clerk.

VISITORS: There were no visitors.

THE SECOND 2026 BUDGET SESSION WAS HELD @ 5:00 p.m. The 2026 Budget projected figures were discussed for both year-ending and the upcoming year. Descriptions of income examples were discussed. A fifty-cent (.50) increase per EDU across the board would generate \$5,584. There hasn't been an increase in rates since January of 2024. It was moved by John (Pat) Minard, seconded by Jim Chorney to increase the rates by one dollar (\$1.00) per EDU for all customers.

537 STUDY - Jerry suggested that at the beginning of the new year the Authority should request a meeting with the Supervisors to discuss efforts to expand the system to Hayes and Lover's Lane. Members agreed. They need to consider it for the 537 Study. It is needed in these areas, and the Authority needs to generate more revenue. The Treatment Plant has ample capacity to serve these areas.

PROPOSED BUDGET - It was moved by John (Pat) Minard, seconded by Perry Casper to put the 2026 Proposed Budget out for review. It will be advertised available for review over the next month.

The regular monthly meeting was called to order with the Pledge to the Flag.

The Minutes of 10/8/25 were approved as written and emailed to members on 10/15/25, as moved by Jim Chorney, seconded by John (Pat) Minard, motion carried.

Dylan Cowell of HRG Engineering presented the ENGINEERING REPORT for this evening. THE 2024 LSA GRANT APPLICATION for the Township Pump Station was submitted on 11/26/2024. A decision is anticipated this month. A match component is not required.

THE PONTZER PUMP STATION PROJECT has experienced some submittal delays by the general contractor and the pump station supplier. It is anticipated the construction may run beyond the substantial completion date. At this time, it is not expected to cause issues relative to the grant funding. The grant deadline is currently September 30, 2026. Planning and permitting were completed for this project in 2023. Fox Township Sewer Authority received a CFA Water and Sewer Grant in the amount of \$484,500 for this project.

2025 LSA GRANT APPLICATION UPDATE – HRG and the FTSA operators met with the clarifier equipment representative onsite during October to discuss the rehab of the existing clarifiers. The scope of the project based on this meeting for the grant application includes: two (2) new clarifier mechanisms, new concrete effluent troughs, two (2) new heated clarifier covers and coating of the existing concrete to minimize future concrete degradation. Vendor quotes are still expected, based upon the current information the project is anticipated to exceed \$1 million dollars. It is estimated to be a million and a half (\$1,500,000). The LSA Grant application maximum allows for \$1 million dollars in funding. HRG prepared the required Resolution 2025-11-1 stating the one-million-dollar amount (\$1,000,000). Any cost beyond this amount would be the Authority's. Other grants can be applied for per Dylan. An

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2025 LSA GRANT APPLICATIONS CONTINUED:

additional PennVEST, loan could be sought @ one percent financing. The project can also be scaled back. The 2025 LSA Grant applications opened on September 1, 2025. The applications are due by November 30, 2025. The requirements are as follows: Municipal authorities are eligible applicants. Eligible applicants must have a total of twenty-five thousand dollars (\$25,000) or more. Grant requests cannot exceed a million dollars (\$1,000,000). A match component is not required. Resolution 2025-11-1 was approved as moved by Ken Huey, seconded by Russ Braun, motion carried.

DISCHARGE MONITORING REPORT – The October 2025 DMR was presented for review. There were 10.33 tons of sludge hauled for October.

BILLS TO BE APPROVED FOR PAYMENT with Check #5224 to Check #5256 in the amount of \$56,204.73 (with \$61 reimbursable) was paid for November 2025, as moved by Russ Braun, seconded by Perry Casper, motion carried.

GKN - Shawn shared with the board that he has been contacted by GKN again concerning accepting their floor scrubber waste. They currently have it shipped out. Shawn does not want to take it with the increase in our new NPDES permit limits on metals. Shawn feels it will create problems for our system. Jerry added, if it were to be considered each load or barrel would have to be tested. It was discussed they are probably looking to save money. They would have cost in testing as well. Shawn thinks it is better if we don't take it.

HOSPITALIZATION INSURANCE - A letter was prepared and dated today to Amy Zimmerman, Shawn's wife, regarding the hospitalization insurance change. Her coverage through FTSA will end as of 12/31/25. Shawn and their daughter will remain on our coverage. Russ stated he isn't in favor of this. He didn't like what happened last month. He said Shawn was ambushed. Russ apologized to Shawn for it. The board gave Juli a year to get off the coverage. He doesn't think it was fair that Shawn's wife was not given the same time-period. Russ continued, he doesn't know why employees are compensated for not participating in the family plan coverage. Juli said it was established years ago because there is such a significant difference in the cost between the family and single coverage. The extra compensation is currently budgeted at \$2,990 a year for all three (3) employees for next year in 2026.

AUDIT - The 2024 Audit was held on 10/23, and 10/24/25. The written report has not been received to date. Callari and Meholick CPA's are retiring after this year. A letter has been written to Sharkey, Piccirillo and Keen, the firm that does the Township's audit asking for a quotation. Juli will follow up on this, as she hasn't received a response to date.

OVERTIME HOURS for the month were presented for review. Copies of timecards for the past month were included in the meeting packets.

BILLS IN ARREARS: There was no report this month as the due date of this billing cycle is 11/9/25. Twenty-one (21) delinquent letters were sent out on 10/15/25. Three (3) postings were done on 10/26/25 from the prior billing cycle. All were paid. Seven (7) customers will be posted from the current time-period.

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UPDATE ON SHANE – He has provided reports on his progress included in the meeting packet. He continues with physical therapy. He is making progress. He will be evaluated again to possibly return in a month.

NEXT MEETING DATE: **DECEMBER 10, 2025, at 6:00 p.m.**

ADJOURNMENT – As there was no further business to be discussed the meeting adjourned at 5:38 p.m.

ST. MARYS INSURANCE agent Scott Surra arrived immediately following adjournment. He addressed the board concerning investigating other renewal quotes. He received one (1) additional quote and is waiting for the second. A Philly firm quoted \$22,400 plus an additional \$5,000 for worker's compensation. Their minimal deductible is \$5,000. Ours currently with Selective is \$500. A second quote is being sought from EMC and is expected by the end of the week.

Scott mentioned two claims FTSA had in 2023 and 2024 for our digester and the small lift station across the street. The digester alone was over seven thousand dollars (\$7,000).

Another firm is MRM it is a pool, but their deductible is higher. This is multiple companies with different deductibles.

The Authority has been with Selective through St. Mary's Insurance since 1996 and prior to Scott's involvement.

In talking with Selective they are quoting around \$25,000 which is a ten percent (10%) decrease over last year.