

FOX TOWNSHIP SEWER AUTHORITY MEETING AGENDA – 11/12/25 @ 6:00 P.M.

Meeting Called to Order & Pledge to the Flag. Visitors:

1. Approval of the 10/8/25 minutes as emailed to members on 10/15/25.
2. HRG's Engineering Report – as of today. Project business, etc.
3. UNFINISHED/NEW BUSINESS – TREATMENT PLANT:
  - A) August Discharge Monitoring Report– White Oak test results. 10.33 tons of sludge hauled for Oct. 25.
4. BILLS TO BE APPROVED FOR PAYMENT See list: Check 5224 to Check 5255 in the amount of **\$54,038.73** (\$61 reimbursable) for NOVEMBER 25.  
Expenses for: repairs, maintenance, equipment, supplies, testing and utilities.
5. UNFINISHED BUSINESS:
  - A) Letter dated today RE: Amy Zimmerman has requested a letter concerning her hospitalization coverage ending with Fox Township Sewer Authority as of 12/31/25 for her employer.
6. NEW BUSINESS:
  - A) 2024 Audit held 10/23,24,2025. Audit quotation sought for next 3-year period from Callari and Meholick Auditors of Dubois, PA. Responded they're retiring this is their last year. Letter written to Sharkey, Piccirillo & Keen, CPA's also in DuBois. Retained by the Township.
  - B)
7. INFORMATIONAL ITEMS:
  - A) Overtime hours (Past month) Shawn @ 14 hours, Juli @ 2.5 hr. Time sheets in meeting packets. Colten @ 19.5 regular hours.
  - B) BILLS-IN-ARREARS REPORT as of 11/9/25.  
Twenty-one (21) delinquent letters written to customers on 10/15/25 for Oct. billing. Status. Three (3) postings done on 10/16/25 status. Paid.
  - C) Update on Shane -
  - D) Any other business.
  - E) NEXT MEETING DATE: **December 10th 2025, meeting at 5:00 p.m. Budget & 6:00 p.m. for monthly meeting.**
  - F) **ADJOURN!**