

FOX TOWNSHIP SEWER AUTHORITY MEETING AGENDA – 12/10/25 @ 6:00 P.M.

Meeting Called to Order & Pledge to the Flag. Visitors:

1. Approval of the 11/12/25 minutes as emailed to members on 12/3/25.
2. HRG's Engineering Report – as of today. Project business, etc.  
Clarifier Project submittal on 11/26/25.
3. UNFINISHED/NEW BUSINESS – TREATMENT PLANT:
  - A) August Discharge Monitoring Report– White Oak test results. 4.49 tons of sludge hauled for November 25.
4. BILLS TO BE APPROVED FOR PAYMENT See list: Check 5257 to Check 5285 in the amount of **\$57,490.03** (\$61 reimbursable) for DECEMBER 25.  
Expenses for: repairs, maintenance, equipment, supplies, testing and utilities.
5. UNFINISHED BUSINESS:
  - A) Approval of 2026 Budget as was advertised.
  - B) 11/14/25 email from Scott @ St. Mary's Insurance. The Selective renewal came in @ \$25,818. We had budgeted 5% over last year or \$30,447. A savings noted of \$4,629.00.
  - C) 2024 Audit received. Copies available.
6. NEW BUSINESS:
  - A)
  - B)
7. INFORMATIONAL ITEMS:
  - A) Overtime hours (Past month) Shawn @ 30.5 hours, Juli @ 1.5 hr. Time sheets in meeting packets. Colten @ 21.5 regular hours.
  - B) BILLS-IN-ARREARS REPORT incomplete as due date was yesterday. Sixteen (16) delinquent letters written to customers on 11/18/25 for Nov. billing. Status. Seven (7) postings done on 11/20/25. Status. All paid but one. Account #2609 declared bankruptcy so we had to credited \$283.10. Windstream account one of the postings paid \$733.28 on 12/2/25.
  - C) Update on Shane – He returned to work on Monday 12/8/25.
  - D) Any other business.
  - E) NEXT MEETING DATE: **January 14th 2026, meeting at 6:00 p.m.**
  - F) **ADJOURN!**