

The regular monthly meeting of the Fox Township Board of Supervisors was held November 2, 2021 at 6:00 PM. Those present: Matt Pontzer, Dave Mattiuz and Randy Gradizzi, supervisors, Kathy Dowie, secretary-treasurer, Amy Cherry, newspaper reporter, Robin Singer, Judy Woelfel, Rob Woelfel and Jim Nissel.

Chairman Mattiuz called the meeting to order and began by acknowledging the visitors however, there were no visitor comments.

A motion was made by Matt Pontzer, seconded by Randy Gradizzi to approve the minutes from the meeting of October 6th and the budget workshop of October 21st. Motion carried.

UNFINISHED BUSINESS

A Petition was submitted by Gerald and Timothy Wehler requesting the acceptance of Acorn Street as a Township Road. This item had been tabled from last month until Randy Gradizzi could do a final inspection of the road. Randy stated that he did inspect the road and that it appears everything is in order. A motion was made by Randy Gradizzi, seconded by Matt Pontzer to accept Acorn Street as a Township road. Motion carried.

An agreement was written to define the terms by which the Township would grant a request for a utility easement to the cell tower located on Greentree Landfill property across Toby water property. A motion was made by Randy Gradizzi, seconded by Dave Mattiuz that if the cell tower company meets the requirements within the agreement, the easement would be granted. Motion carried.

NEW BUSINESS

Chairman Mattiuz announced that a representative from Fox Township will be needed to serve on the Elk County Solid Waste Authority beginning in 2022. This Authority meets on the last Tuesday of each month at 4:40 PM. Anyone interested in serving should contact the Township office.

The Fox Township Planning Commission reviewed the following subdivisions and recommended them for approval:

Harry and Jeanette Malburg are subdividing a 0.137-acre parcel from their property located along Scotland Street. This parcel will be added to the Malburg's second parcel then conveyed to Nykita Anderson as an addition to the parcel containing her existing home. A motion was made by Randy Gradizzi, seconded by Matt Pontzer to approve this subdivision as presented. Motion carried.

John and Marsha Gaffey and Philip and Marion Shefcyk are exchanging portions of their properties located along Fairview Road. Parcel "A" will be conveyed to Shefcyks; Parcel "B" will be conveyed to Gaffeys. Each parcel is 4,430 square feet. These parcels will be added to each parties' properties containing their existing homes. A motion was made by Matt Pontzer, seconded by Randy Gradizzi to approve this subdivision as presented. Motion carried.

St. Marys Area Youth Council is subdividing their property located along West Theresa Road. This 7.673-acre parcel, along with a 30-foot right-of-way, will be conveyed to Dennis Cunningham. The residual lot will contain 3.437 acres. Both lots will served by on-lot sewage and public water. A motion was made by Randy Gradizzi, seconded by Matt Pontzer to approve this subdivision as presented. Motion carried.

Cory and Debra Straub are subdividing a 4,080 square foot parcel from their property located along Toby Road. Dan and Victoria Surra are subdividing multiple small parcels from their properties also located along Toby Road. These smaller parcels, along with the Straub parcel, will be combined to create Lot 2 (0.555 acres) containing an existing home served by on-lot sewage and public water and conveyed to Doug Surra. A motion was made by Matt Pontzer, seconded by Randy Gradizzi to approve this subdivision as presented. Motion carried.

Autumn court Subdivision: RC Reality has submitted revised plans for their proposed 10-lot subdivision along Oak Street. The proposed public sewer lines are still under review of the Fox Twp Sewer Authority's engineers. The NPDES permit is still under review by DEP. A motion was made by Randy Gradizzi, seconded by Matt Pontzer to approve this subdivision conditional to the developer receiving approval from the Fox Township Sewer Authority and receiving an approved NPDES permit from DEP. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to approve the 2022 Proposed Budget and place it out for public comment. Motion carried.

A motion was made by Randy Gradizzi, seconded by Matt Pontzer to adopt resolution 2021-12, authorizing the Chairman of the Board of Supervisors to execute the Traffic Signal Maintenance Agreement required by PennDOT for the crosswalk project. Motion carried.

The Elk County Veterans Affairs office submitted a request to use the Community Building on August 6, 2022 for a Purple Heart pin distribution ceremony. A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to approve this request. Motion carried.

The following bills were submitted for approval for payment:

- From the General Fund, check #28749 thru check #28777 in the amount of \$38,272.06
- From the Landfill Fund, check #2076 thru check #2078 in the amount of \$5,504.54
- From the State Fund, check #3200 in the amount of \$11,928.28
- From the Fire Protection Fund, check #1658 thru check #1664 in the amount of \$15,082.36
- From the Toby Water account, check #1361 thru check #1371 in the amount of \$9,416.84
- For a TOTAL of \$80,204.08

A motion was made by Matt Pontzer, seconded by Dave Mattiuz to approve the bills as presented. Motion carried with Pontzer and Mattiuz in favor. Randy Gradizzi was in favor of the motion but abstained from check #28772 and checks # 1369 to St. Marys Water, as he sits on the Board.

OTHER BUSINESS

Dave Mattiuz announced that acceptance of bids for the crosswalk project were cancelled at this time but the project will be rebid.

With no further business to discuss, a motion was made by Randy Gradizzi, seconded by Dave Mattiuz, to adjourn this meeting at 6:21 PM. Motion carried.

The next meeting will be held December 1, 2021 at 6 PM at the Municipal Building.