

FOX TWP SEWER AUTHORITY MEETING AGENDA –6/8/22- 6:00 p.m.

Meeting Called to Order/Pledge to the Flag. –

Visitors: Chris Kline, the Woelfel's and Matt Pontzer.

1. Approval of the 4/13/22 minutes as previously emailed to members.
2. HRG'S Engineering Report – Tom Holleran.
3. UNFINISHED/NEW BUSINESS - TREATMENT PLANT:
 - A) White Oak Test Results. April 22 DMR for review. 13.64 tons of sludge hauled for May.
 - B) Operator Monthly Report of Activities – Shawn.
 - C) 1st Chance Grease trap update - Excavator submitted information to FTSA & HRG on 5/10/22. Discussion.
4. BILLS TO BE APPROVED: See list Check **3872 to 3903** in the amount of **\$50,285.68** (\$1,047 reimbursable), include payrolls, quarterly taxes, insurance, monthly PennVest loan, repairs & maintenance, equipment, supplies, testing, utilities.
5. UNFINISHED BUSINESS:
 - A) Revised Pontzer Extension plans provided to HRG on 5/6/22.
 - B) Integrity Energy RE: Energy renewal. Ukraine, Russian War affecting energy prices. New pricing – WPP currently @.10.5 cents without a contract per kwh. Constellation .0729/kwh well below WPP rate. Current .5680 through 5/23. Updated pricing information received yesterday!
 - C) New signature cards from CNB. Resolution 2022-6-1. Inquired on 4/14, 5/5 and 5/10/22 to correct the issue.
6. NEW BUSINESS:
 - A) Billing software issues after update in April and May. Details.

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A) OVERTIME HOURS (Past 2 months) Shawn @ 34.5 hours, Shane @ 36.5 hours, Juli @ 14 hours. Colten 0 regular hours. Time sheets in packets as requested by Jerry.

B) May 10, 2022 email from solicitor RE: April & May Fee Statements. April expenses 0.4 hours or seventy-two dollars (\$72). May 0.2 hours. The board has a credit balance of -\$292.40. Solicitor's recommendation of Attorney Richard Brown. See memo of 6/1/22.

C) Highmark coverage through St. Mary's Insurance for vision coverage as of 7/1/22. Renewal an increase of .69 cents monthly or \$8.28/annually.

D) 5/2/22 Letter from St. Mary's Insurance Agency RE: Worker's Compensation annual audit shows a five hundred twenty-nine dollar (-\$529) credit. This is for the time period of: 1/1/21 to 1/1/22.

E) BILLS-IN-ARREARS. Billing due 5/9/22. LIWAP FUNDS: Account #4800 @ \$224.61 was received. Account #4150 pending for \$363.21. Their water was shut off on 4/28/22. Account #3340 was posted for shut off. The check they paid with was returned for insufficient funds. They will be turned over for water shut off action. Account #1480 was shut off and paid in full including restoration fee. Account #3405 has also been posted for shut off.

Accounts @2190, 2191, 2192 @ 330 Main St. Water was shut off. Total paid of \$3,154.06 including the restoration fee.

F) Univar correspondence received on 3/28/22 RE: Unclaimed funds. By completion & filing of the form generated with email we received \$2,400.00.

9. ANY OTHER BUSINESS:

A)

NEXT MEETING DATE: **Wednesday, August 10, 2022 @ 6:00 p.m.** Wastewater Plant tour at 5:00 p.m.