

## **FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES**

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**MEMBERS PRESENT:** Jerry Zimmerman, Russ Braun, Ken Huey, Michael Kamandulis, Pat Minard and Rudy Pollino.

**Excused:** Carole Harshbarger

**Absent:** None

**OTHERS PRESENT:** Shawn Zimmerman, Shane Buzard, Operators, Tom Holleran of HRG Engineering .

**VISITORS:** There were no visitors present

Juli A. H. Schlimm, Authority Clerk, was also excused from the meeting.

The meeting was called to Order at 6:00pm by Chairman Jerry Zimmerman with the Pledge of Allegiance. Meeting minutes were recorded by R. Braun. Previous to the meeting, a budget workshop was held to discuss the Authority's 2022 operations budget.

**THE 2022 FOX TOWNSHIP SEWER AUTHORITY BUDGET** was approved as prepared and presented earlier by Authority Clerk Juli Schlimm. The approved Budget calls for a monthly sewer rental increase of \$2.00 across the board for all accounts. Members mentioned the need to increase this monthly rate was necessary so as not to have a need to tap into additional savings to balance the budget. Moved by Michael Kamandulis, seconded by Mike Kamandulis: motion was approved by all members.

**SKID STEER LOADER:** As a result of Budget discussions, a motion to purchase a new Caterpillar 262D3SF Skid Steer Loader at a net cost of no more than \$53,500.00 was moved by Russ Braun, seconded by Ken Huey; motion was approved by all members. Funding for this equipment will be taken from the Authority's Savings Account. Staff were advised by the Board to attempt to negotiate a lower price.

**ELECTRIC RATES:** Members again discussed electric rates from Integrity Energy. The issue was tabled due to a lack of information. Our present contract is good through May of 2023.

**THE MEETING MINUTES of November 11, 2021** were approved as written and were previously distributed, as moved by Michael Kamandulis, seconded by Ken Huey, motion carried.

### **TOM HOLLERAN OF HRG PRESENTED HIS ENGINEERING REPORT FOR TONIGHT –**

- Tom discussed AUTUMN COURT SUBDIVISION as the Sewage Planning Modules was now approved by PA-DEP. Tom indicated that the developer still must submit engineered drawings to the Authority for review & approval.

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- There has been no recent communication concerning Universal Machine Rebuilders construction at the Foxhead Industrial Park.

**FIRST CHANCE GREASE TRAP** Solicitor Devittorio mailed the Violation Notice on November 15, 2021. There has been no communication or correspondence received on this.

**WHITE OAK TEST RESULTS** were received and reviewed.

**NOVEMBER DISCHARGE MONITORING REPORT** was presented for review.

**PLANT MONTHLY REPORT** – Shawn Zimmerman mention that they cleared grease build-up along the sewer lines originating from the First Chance restaurant on Wednesday November 17<sup>th</sup>. Zimmerman and Buzard shared several photos of the subject manhole and lift station before and after the cleaning. The Authority members all agreed to invoice the First Chance Restaurant for all costs associated with this and any future cleaning activity.

**BILLS TO BE APPROVED FOR PAYMENT AND PAID WITH CHECK # 3665 TO CHECK #3687** for the month of December include payrolls, quarterly taxes, insurance, monthly PennVest loan, repairs & maintenance, equipment, supplies, testing, utilities and chemicals, in the amount of \$49,357.48. Motion as moved by Pat Minard, seconded by Ken Huey, motion carried.

**OVERTIME HOURS** were presented for the past month.

**SOLICITOR DEVITTORIO'S SEPTEMBER FEE STATEMENT:** November 2021 Fee Statement from solicitor. The board has a credit balance of -\$1,667.72 going into December.

**ACCOUNT #7430** Recently a customer had their bank account hacked. They were charged \$12 bank fee plus our penalty. Verified through their bank Northwest. This was no fault of their own. Motion was made to credit their account -\$17.30. moved by Pat Minard, seconded by Rudy Polino, motion carried.

**BILLS-IN-ARREARS:** Not available until next month.

**THE NEXT MEETING DATE:** Wednesday, January 12 @ 6:00 p.m. for our monthly meeting.

**ADJOURNMENT** – The meeting adjourned as there was no other business @ 6:22 p.m.