

FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES –OCTOBER 12, 2022 – PAGE 1

MEMBERS PRESENT: Russ Braun, Perry Casper, Ken Huey, Mike Kamandulis, Pat Minard, Rudy Pollino and Jerry Zimmerman. **OTHERS PRESENT:** Tom Holleran of HRG Engineering, Shawn Zimmerman and Shane Buzard, Operators.

PLEDGE – The meeting was called to order by Chairman Jerry Zimmerman @ 6:00 p.m., followed by the Pledge to the Flag.

VISITORS: There were no visitors present.

BUDGET 2023 – A review of figures was prepared by Juli and Shane and presented to members @ 5:00 p.m. Thank you to HRG for providing our dinner for the evening.

LEGAL FOR 2023 Jerry told members he talked to Attorney Rick Brown today who will be invoicing the Authority on a-monthly-basis.

MEETING MINUTES of September 14, 2022, were approved as written and distributed, moved by Russ Braun, seconded by Perry Casper, motion carried.

HRG Representative, Tom Holleran gave his Engineering Report for the evening. There was no new information on the outstanding projects.

WHITE OAK TEST RESULTS were received and reviewed. **SEPTEMBER'S 2022 DISCHARGE MONITORING REPORT** was presented for review. There was no sludge hauled this month.

OPERATOR'S MONTHLY REPORT – Shawn told members they are waiting for parts and invoices on the **DIGESTER** insurance claim and repair.

BILLS TO BE APPROVED FOR PAYMENT AND PAID WITH CHECK #4020 TO 4044 in the amount of: Thirty-Nine Thousand, Nine Hundred Fifty-Eight Dollars and twenty-three cents (\$39,958.23). Fifty-five dollars is reimbursable. The bills for October 2022 were approved for payment as moved by, Russ Braun seconded by Mike Kamandulis, motion carried.

FIRST CHANCE GREASE TRAP – The 1st Chance Grease Trap Agreement was emailed to members and Attorney Rick Brown on 9/19/22. The new unit is to be installed on October 17, 2022. This coming Monday. Russ asked what Ray's issues were with the agreement. Jerry was unsure.

RADKOWSKI PROJECT was discussed. It will be for viewing purposes only.

PONTZER AND AUTUMN COURT PROJECTS there was nothing further at this time.

**FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES
OCTOBER 12, 2022 – PAGE 2**

GREASE TRAP LETTERS were sent to businesses on the system that it applies to. We have received seven (7) responses to date.

HOSPITALIZATION RENEWAL through the Municipal Benefits Services was approved for 2023. The email was provided to members on 9/21/22. A copy of the information was also in the meeting packet.

DYNAMICS JJB2 HOLDINGS, LLC @ 1237 was provided with capacity letter to their surveyor from the Authority. It is for a single residential lot.

OVERTIME HOURS for the past month was presented for review along with payroll time sheets.

DELINQUENCY LETTERS: Twenty-five delinquency letters were written on 9/22/22. Account #6211 the water remains off. The balance remains unpaid and will continue to collect penalty. Five (5) postings done this month for shut off were all paid in full.

BILLS-IN-ARREARS REPORT fell due on 10/9/22 and is incomplete.

A PA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT GRANT for \$500,000 for sewer projects will be researched by Tom Holleran of HRG Engineering.

NO IN-PERSON PAYMENTS Jerry said he wants to stop the in person pays at the office and have customers use the payment box, the bank or mail it. He feels this will help free up some time for Juli. Covid and flu are on the rise again.

Tom Holleran will be off for our December meeting as he will be visiting his new grandbaby. He will be available by phone.

NEXT MEETING DATE: WEDNESDAY, NOVEMBER 9, 2022 @ 5:30 p.m. , for Budget followed by our regular monthly meeting.

ADJOURNMENT – The meeting adjourned as there was no other business @ 6:30 p.m., as moved by John (Pat) Minard, seconded by Perry Casper, motion carried.