

FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES 9/10/25 – PAGE 1

MEMBERS PRESENT: Russ Braun, Perry Casper, Jim Chorney, Ken Huey, John Pat Minard, Rudy Pollino and Jerry Zimmerman.

OTHER'S PRESENT: Shane Buzard, Shawn Zimmerman, Plant Operators and Juli A. H. Schlimm, Authority Clerk. **VISITORS:** Jeffrey Sette, Jr. attended.

CALLED TO ORDER by Chairman Jerry Zimmerman, followed by the Pledge to the Flag.

MINUTES – of 8/13/25 were approved as written and distributed.

HRG'S ENGINEERING REPORT as presented by Garrett Stoy of HRG participated by phone. Jerry and Juli had discussed that the agenda was light and that this would be acceptable for Garrett to do so instead of traveling several hours.

2024 LSA GRANT APPLICATION for the Township Pump Station nothing additional, currently remains the same.

PONTZER PUMP STATION – There was nothing new to report.

2025 LSA GRANT APPLICATIONS Opened 9/1/25. Submissions must be made by 11/30/25, Shawn has spoken with Garrett regarding the need for clarifier repairs. Shawn has contacted the manufacturer (Evoqua) to gather information. A meeting with the representative will be scheduled with Garrett and Dylan of HRG planning to attend. This may be the most affordable way to obtain funding for repairs. Dylan said the LSA grant is a little different in that it doesn't require matching funds paid by the Authority. Garrett had prepared the Retainer Agreement for this purpose for the sum of three thousand dollars (\$3,000). The board decided to gather more cost information from the representative meeting prior to taking further action. The agreement will be on our October agenda. The grant application must be submitted by 11/30/25.

Jeffrey Sette, Jr. was recognized as the next order of business. Mr. Sette is a customer on our system he is located at 136 Scotland St., in Dagus Mines. Mr. Sette has an outstanding bill with us in the amount of four hundred nine dollars and sixty-five cents (\$409.65) that fell due on 9/8. An additional ten percent penalty fees will be added. Mr. Sette explained his water pipes broke in his home in 1/25. Although he is still residing there, he is hauling water in and showers elsewhere. He had requested and received a quote from Newell's Plumbing and Heating to repair the pipes. The quote was for three thousand three hundred seventy-five dollars and thirty-eight cents (\$3,375.38). It was dated 7/8/25. He didn't receive it until August 28, 2025. Mr. Sette received correspondence from the Authority indicating a lien would be filed for his sewer arrears. He asked if the Authority would consider adjusting the bill as his water bill showed a thousand gallons of water usage (1,000) since January. St. Mary's Water still charges a right to serve fee even though there wasn't any consumption. St. Mary's Water turned off the water on 7/14/25 per our request with no payments. The credit would be for his current balance from Feb. through September 25. Russ Braun moved to do so, seconded by Rudy

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SETTE ACCOUNT CONTINUED:

Pollino, motion carried. Mr. Sette was asked to inform us when he has the repairs done and water service is restored.

DISCHARGE MONITORING REPORT for July 2025 was presented for review. Eleven point seventy-eight tons of sludge were hauled for August 2025.

BILLS TO BE APPROVED FOR PAYMENT WITH CHECK NUMBER 5164 to 5189 in the amount of Sixty-five thousand six hundred seventy-five dollars and ninety-three cents (\$65,675.93) with six hundred eighty-nine dollars (\$689.17) of that being reimbursable. For SEPTEMBER 2025 expenses, as moved by Russ Braun, seconded by Perry Casper, motion carried.

PMAA (PA Municipal Authorities Association) annual fall dinner meeting notice was received planned for 10/2/25 in Bradford, PA. If anyone is interested let Juli know.

OVERTIME HOURS Employee overtime was presented for the past month. Time sheets were included in the board members meeting packets.

THE BILLS IN ARREARS REPORT AS OF 9/8/25 was presented. Eleven (11) delinquent letters were written to customers on 8/19/25. Three (3) remain unpaid and were posted for water shut off today. Eight (8) shut off postings were done on 8/18/25. All were paid in full prior to action being necessary.

OTHER BUSINESS: Our monthly customer billing is mailed Bulk rate from St. Marys, PA as is required by the Post Office. In June and again in August the Dagus Mines customer bills were temporarily lost in the mail. In June they were lost for twenty-one (21) days. New ones were printed and delivered. In August it was two (2) weeks. This left a week until they were due. Juli arranged with the Postal Department to hand deliver the Dagus Mines bills to them in the future. The others will still be mailed in St. Mary's. This should hopefully correct the issue. The Kersey and St. Mary's Post Offices are still working with the Johnstown Post Office to determine why the problem occurred.

MEETING DATE: OCTOBER 08, 2025 @ 5:00 p.m. for our first 2026 Budget Meeting. The regular monthly meeting will follow @ 6:00 p.m.

ADJOURNMENT - As there was no further business the meeting adjourned at 6:25 p.m., as moved by Russ Braun, seconded by Rudy Pollino, motion carried.